



Toledo Public Schools – Open Enrollment Application

Student Data – Educational Campus – 1609 N. Summit Street. – Toledo, OH 43604 – 419.671.0020

School Year Applying for _____

Student Name		ID	
Address			Zip
Date of Birth	<input type="checkbox"/> Male <input type="checkbox"/> Female	<input type="checkbox"/> Afr-Amer. <input type="checkbox"/> Asian	<input type="checkbox"/> Caucasian <input type="checkbox"/> Hispanic
Custodial Parent Name			<input type="checkbox"/> Native Amer. <input type="checkbox"/> Multi-racial
If parent's address is different from student's address, please provide the parent's address:		Parent's phone number:	
Current School Attending:	District of Residence	Desired/Requested School:	
Grade Level for current School Year:	Is Student receiving special education services? <input type="checkbox"/> Yes <input type="checkbox"/> No	Special Education Category:	
Parent's initials indicate that you have read and understand each of the statements below.			Parent's Initials
If court custody papers are available and have not been submitted to the school/district, please provide copies with this application.			
Kindergarten requests may not be confirmed until after start of school year and Kindergarten classes stabilize			
I authorize school officials to contact other individuals to verify data relative to this request.			
If this Open Enrollment is permitted, the parent is responsible for the transportation of the student to the school.			
If this Open Enrollment is permitted, my child will remain in the school for at least one (1) complete school year. OE's will roll-over year to year, in the same building, unless the principal denies the renewal.			
A transfer to another school may affect this student's eligibility to participate in sports. Athletic eligibility is to be determined by the director of athletics in conformity with regulations of the Ohio High School Athletic Association and Toledo City Athletic League.			
Students must attend school regularly, arriving on time and arrangements for pick-up after school must be within an appropriate time frame. Students are expected to follow the Code of Conduct and the rules of the school.			
I understand that if this request is authorized, it must meet the conditions as specified in board policy.			
I understand copies of the policy concerning athletic eligibility are available through the principal's office and I am able to review them.			
I affirm that all information on this form is true as stated and falsification of any information will invalidate this request as well as revoke the existing permit.			
Signature of Custodial Parent			Date

New Open Enrollee _____	
Request to remain at TPS due to moving out-of-district _____	
All applications are reviewed by the desired/requested school Principal. Applications can be denied based on <u>space, behavior or attendance</u>.	
You DO NOT have to fill out a new application every year. Only if you are moving from Elementary to High School will a new application be needed.	
Each year the Principal will review all current Open Enrolled students within their building to determine if the student will be allowed to remain for the following year. If your application is denied for the above mentioned reasons, you will be given notice of the denial.	
All applications require the recommendation of the requested school Principal first before being processed. If an application is turned in to the Student Data office without signatures, it will be forwarded to the requested school Principal to obtain signatures.	
School Principal Requested School *Required* I have reviewed this request and my recommendation is: _____ Signature _____ Date	<u>Recommendation</u> _____ _____ _____
School Assistance Center (SAC) *Required* only if special needs student I have reviewed this request and my recommendation is: _____ Signature _____ Date	<u>Recommendation</u> _____ _____ _____
TPS OFFICE USE ONLY	
Date Received by School	
Date Received by Student Data	