Attention Ram family:
The staff and I are looking forward to connecting with our students virtually in the coming weeks. In order for that to happen effectively, there are a few steps that must be taken first. During the week of 8/31 - 9/4 there will be a drive through distribution of chromebooks and parent packets. Please follow the signs to the side parking lot near the baseball field and drive through the loop to request a chromebook if your student did not already receive one in the spring. You will also get all of the required permission forms and information for this school year. Please be prepared to pull over and fill out the forms at that time. Student schedules may be viewed through the parent portal on 8/31/2020. If you have not signed up for the parent portal, please call 419-671-1002 for assistance. Please be sure to go to the TPS webpage to access the parent’s guide to working remotely for your reference.

Drive through distribution will occur according to the following schedule:

**Monday, 8/31/2020: Seniors**

Last names beginning with letters A - F: please come between 8:30 am - 10:00 am

Last names beginning with letters G - M: please come between 10:00 am - 12:30 pm

Last names beginning with letters N - Z: please come between 12:30 pm - 2:00 pm

**Tuesday, 9/1/2020: Juniors**

Last names beginning with letters A - F: please come between 8:30 am - 10:00 am

Last names beginning with letters G - M: please come between 10:00 am - 12:30 pm

Last names beginning with letters N - Z: please come between 12:30 pm - 2:00 pm

Anyone not able to come before 2:00 pm: 5:00 pm - 7:00 pm

**Wednesday, 9/2/2020: Sophomores**

Last names beginning with letters A - F: please come between 8:30 am - 10:00 am

Last names beginning with letters G - M: please come between 10:00 am - 12:30 pm

Last names beginning with letters N - Z: please come between 12:30 pm - 2:00 pm

**Thursday, 9/3/2020: Freshman**

Last names beginning with letters A - F: please come between 8:30 am - 10:00 am

Last names beginning with letters G - M: please come between 10:00 am - 12:30 pm

Last names beginning with letters N - Z: please come between 12:30 pm - 2:00 pm

Anyone not able to come before 2:00 pm: 5:00 pm - 7:00 pm

**September 8 - 11:** The week will begin on September 8th with 5th, 6th and 7th hour classes. Classes will occur through the Google Classroom platform. A list of google classroom codes organized by teacher and hour will be included in the parent packets.
Students are to attend classes according to the following schedule:

**Monday & Thursday**
- 9:00 - 9:50 - First Hour
- 10:00 - 10:50 - Second Hour
- 11:00 - 11:50 - Third Hour
- 1:00 - 1:50 - Fourth Hour

**Tuesday & Friday**
- 9:00 - 9:50 - Fifth Hour
- 10:00 - 10:50 - Sixth Hour
- 11:00 - 11:50 - Seventh Hour

Please note that TPS grading, reporting and attendance policies will be followed for each class that students are enrolled in.

**September 14 - 18: Drive through distribution of books and materials, printed schedules and drop off of outstanding signed forms.**

**Monday, 9/14/2020: Seniors**
- Last names beginning with letters A - K: please come between 2:00 pm - 3:00 pm
- Last names beginning with letters L - Z: please come between 3:00 pm - 4:00 pm

**Tuesday, 9/15/2020: Juniors**
- Last names beginning with letters A - K: please come between 2:00 pm - 3:00 pm
- Last names beginning with letters L - Z: please come between 3:00 pm - 4:00 pm

**Wednesday, 9/16/2020: Sophomores**
- Parents needing early appointments: please come between 8:00 am - 1:00 pm
- Last names beginning with letters A - K: please come between 2:00 pm - 3:00 pm
- Last names beginning with letters L - Z: please come between 3:00 pm - 4:00 pm

**Thursday, 9/17/2020: Freshman**
- Last names beginning with letters A - K: please come between 2:00 pm - 3:00 pm
- Last names beginning with letters L - Z: please come between 3:00 pm - 4:00 pm

**Families who are not able to come by 4:00 pm on either day may call 419-671-1000 to make a later appointment.**