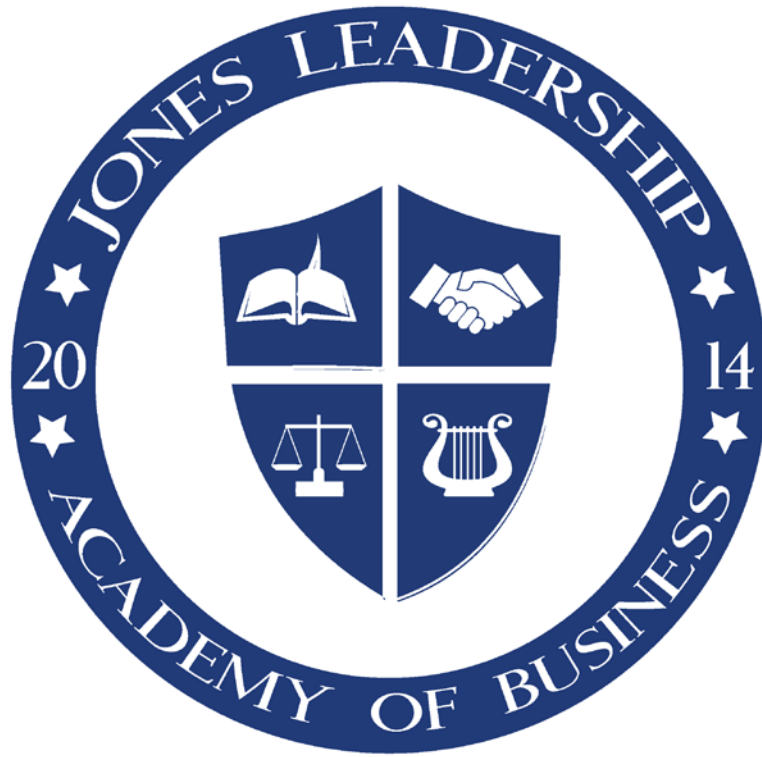


Jones Leadership Academy of Business



School Year 2018-2019

Dr. Ward Barnett, Principal
Crystal Strong, Assistant Principal
Antonio Davis, Assistant Principal
Christine Maseman, Secretary
Annette Cheeks, Secretary

Welcome to Jones Leadership Academy of Business, A Proud Title I Schoolwide Building.

What is Title I?

- Title I funds are designed to serve at risk and disadvantaged students.
- Title I funds are federal dollars that Supplement State and Local Funds, they do not supplant them.
- Funding is based on the building's percentage of income students
- Title I Services are based on the academic needs of the students
- All TPS buildings run a School Wide Program, which means every student and every staff member is eligible for services.

How does being a Title I building help our students community?

- Provide opportunities to increase student achievement
- Provide instructional supplies and materials
- Provide instructional programs and experiences
- Provide educational field trips
- Provide Additional teachers and support staff
- Provide Professional Development
- Provide Parent Engagement Activities

“Parent’s Right to Know”

August 31, 2018

Dear Parent/Guardian,

As a parent/guardian with a student participating in a Title I funded program run by supported by Toledo Public School, you have the right to know the qualifications of your child’s classroom teacher. The federal Every Student Succeeds Act (ESSA) requires that any local school district receiving Title I funds must provide the following information to parents/guardians who ask about the professional qualifications of their child’s classroom teacher:

- Whether the teacher has met the Ohio teacher licensing criteria for the grade level and subject areas in which the teacher provides your child instruction.
- Whether the teacher is teaching under an emergency or temporary status that waives state licensing requirements.
- The undergraduate degree major of the teacher and any other graduate degree or certification (such as National Board Certification) held by the teacher and the field of discipline of certification or degree.
- Whether your child is provided services by instructional paraprofessionals and, if so, their qualifications.

All requests must be made in writing and should include the following information: student’s full name, legal parent/guardian’s full name, address, city, state, zip code and teacher’s name. Your request can be sent to the Toledo Board of Education, Human Resources Department.

Toledo Agreement 2018-2019 School Year



A mutual agreement between Toledo Public Schools and Parents/Guardians of High School and Elementary age children.

Toledo Public Schools Agree To:

Provide high quality curriculum and instruction in a supportive and effective learning environment that enables the participating children to meet the State's student academic achievement standards.

Hold parent-teacher conferences during which this contract will be discussed as it relates to the individual child's achievement.

Provide parents with frequent reports on their children's progress.

Provide parents reasonable access to staff.

Provide parents opportunities to volunteer and participate in their child's class, and to observe classroom activities.

Parents/Guardians Agree To:

We, as parents, will support our children's learning in the following ways:

Teach my child the importance of respecting adults, other students and him/herself.

Make sure that homework is completed and submitted on time.

Emphasize to my child the enormous importance of good school attendance.

Encourage my child to read daily and use the Toledo Public Library.

Visit my child's school and take part in school activities.

A handwritten signature in black ink that reads "Dr. Thomas Durant". The signature is written in a cursive style.

1, 2018

Parent Signature

PARENT INVOLVEMENT PLAN

2018-2019

At Jones Leadership Academy, we recognize the importance of having parents/guardians involved in their child's education. Our philosophy concerning academic achievement is based upon the belief that children have diverse capabilities and individual patterns of growth and learning. Parents are the first and foremost educators of their children. When teachers and parents work together, their united efforts become very effective in educating the child. We promise to provide a safe, learning rich environment that welcomes you as a valued member.

Home/School Connection:

Our parent handbook contains valuable information such as the school phone number, information on academics, school procedures and policies, discipline and attendance. The handbook is updated annually and provided to every family upon enrollment. Additionally, a monthly newsletter is sent home with information regarding upcoming events at the school and in the community. Parents needing additional support are encouraged to contact the main office. We strive to meet the needs of all of our Jones Leadership Academy families.

Communication:

Academic reports are given at a minimum of 8 times in the form of Mid Quarters and end of Quarter Report Cards. In the fall we have our annual open house where families can meet their child's teachers and visit classrooms. We also offer parent/teacher conferences in November of each year. We encourage parents and teachers to request additional face-to-face or phone conferences on an "as needed" basis. In addition, teachers are asked to maintain an open line of communication via phone calls, e-mails, agenda books, and/or teacher notes.

Parent Education Opportunities

There are several events throughout the year where parents are encouraged to participate. Quarterly Awards Ceremonies are held to honor students excelling in various categories such as: academics, behavior, and attendance. We strongly encourage parents to participate in our PTA which meets monthly. This organization gives service to the school. It seeks to:

- bring about good understanding between the administration, faculty and parents;
- aid the faculty with non-teaching chores when possible
- raise money to buy requested supplies and equipment
- do whatever it can to help give our children the best possible education

Volunteer Opportunities:

There are several opportunities for parents to volunteer at Jones Leadership Academy. We are always looking for helpers in the library and cafeteria. We ask that each family volunteer as least ten hours throughout the school year. Information on specific volunteer activities will be given in the monthly newsletter. As always, you are encouraged to contact the main office and enquire about volunteer opportunities that might be available.

Jones Leadership Academy of Business uses Title I funding to support the following School Activities and Programs:

AVID

Mindfulness

Buddy Mentoring

Restorative Justice

YMCA Tutoring

SIMS

Tutoring

Field Trips

Instructional Supplies

Technology (document cameras, interactive white boards, chrome books)

Discovery Education

Professional Development for our Staff

Student Subscriptions

Claire's Day Initiatives

Outdoor Education

Student Transportation

Parent Curriculum Nights

Any board policies can be located on TPS.org webpage.

BELL SCHEDULE

Students Enter the building	7:30 a.m.
First Bell	7:45 a.m.
Warning bell for 1st Hour	7:55 a.m.
1st Hour	8:00 a.m. - 8:50 a.m. 50 minutes
2nd Hour	8:55 a.m. - 9:42 a.m. 47 minutes
3rd Hour	9:47 a.m. - 10:34 a.m. 47 Minutes
4 th Hour	90 minutes
Lunch A:	10:39 a.m.-11:09 p.m.
Lunch B:	11:09 a.m.-11:39 a.m.
Lunch C	11:39 a.m.-12:09 p.m.
5th Hour	12:14 p.m.-1:01 p.m. 47 minutes
6 th Hour	1:06 p.m.-1:53 p.m. 47 minutes
7th Hour	1:58 p.m.-2:45 p.m. 47 minutes

Announcements will be given at 8:00 a.m. each day and at the end of the day at 1:58 p.m., if needed.

2-HOUR DELAY BELL SCHEDULE

Students Enter the building	9:30 a.m.
First Bell	9:45 a.m.
Warning bell for 1st Hour	9: 55 a.m.
1st Hour	10:00 a.m. - 10:30 a.m. 30 minutes
2nd Hour	10:35 a.m. - 11:02 a.m. 27 minutes
3rd Hour	11:07 a.m. - 11:34 a.m. 27 Minutes
4 th Hour	90 minutes
Lunch A:	11:39 a.m.-12:09 p.m.
Lunch B:	12:09 a.m.-12:39 a.m.
Lunch C	12:39 a.m.-1:09 p.m.
5th Hour	1:14 p.m.-1:41 p.m. 27 minutes
6 th Hour	1:46 p.m.-2:13 p.m. 27 minutes
7th Hour	2:18 p.m.-2:45 p.m. 27 minutes

ACTIVITY SCHEDULE

Students Enter the building	7:30 a.m.
First Bell	7:45 a.m.
Warning bell for 1st Hour	7:55 a.m.
1st Hour	8:00 a.m. - 8:36 a.m. 36 minutes
2nd Hour	8:39 a.m. - 9:15 a.m. 36 minutes
3rd Hour	9:18 a.m. - 9:54 a.m. 36 Minutes
5th Hour	9:57 a.m.- 10:33 a.m. 36 minutes
4 th Hour	90 minutes
Lunch A:	10:36 a.m.-11:03 p.m.
Lunch B:	11:06 a.m.-11:33 a.m.
Lunch C	11:36 a.m.-12:06 p.m.
6 th Hour	12:09 p.m.-12:45 p.m. 36 minutes
7th Hour	12:48 p.m.-1:24 p.m. 36 minutes
Activity	1:27 p.m. - 2:40 p.m. 73 minutes

SEMESTER EXAMINATION SCHEDULE

DAY ONE (ADJUSTED SCHEDULE)

1st HOUR	8:00 AM-8:39 AM	39 MINUTES
2nd HOUR	8:44 AM-9:23 AM	39 MINUTES
3rd HOUR	9:28 AM-10:07 AM	39 MINUTES
4th HOUR	10:12 AM-11:42 AM	90 MINUTES
	A LUNCH 10:12 AM-10:42 AM	
	B LUNCH 10:42 AM-11:12 AM	
	C LUNCH 11:12 AM-11:42 AM	
5th HOUR	11:47 AM-12:26 PM	39 MINUTES
6th HOUR	12:31 PM-1:10 PM	39 MINUTES
7th HOUR	1:15 PM-2:45 PM	90 MINUTES (EXAM)

DAY TWO

1st HOUR	8:00 AM-9:30 AM
2nd HOUR	9:40 AM-11:10 AM

DAY THREE

3rd HOUR	8:00 AM-9:30 AM
4th HOUR	9:40 AM-11:10 AM

DAY FOUR

5th HOUR	8:00 AM-9:30 AM
6th HOUR	9:40 AM-11:10 AM

**JONES LEADERSHIP ACADEMY
WOMEN'S UNIFORM POLICY**

High School

- **Black** skirt (no more than 2 inches above knee) or **Black** pants(Dickies or Lee brands only)
- Light or dark **pink** or **blue** blouse (no other color or prints may be worn under shirts.)
- Black or white (solid) socks or tights
- Black cardigan/vest (optional)
- Solid black or brown dress shoes are required
- Tennis shoes for Physical Education only
- No outside winter boots may be worn during the school day. Students may bring shoes to change into if boots are worn to school.
- ABSOLUTELY NO HOODIES, NORTH FACE JACKETS, COATS OR FLEECE

****Optional****

- Students may wear any color polo shirt with JLA crest (purchased at School Matters only) with khaki uniform pants(Dickies or Lee brands only) on Casual Business Day Fridays.

JONES LEADERSHIP ACADEMY WOMEN'S UNIFORM POLICY

7th-8th grade only

- **Black** skirt (no more than 2 inches above knee) or **Black** pants(Dickies or Lee brands only)
- Light or dark pink blouse (no other color or prints may be worn under shirts.)
- Black or white (solid) socks or tights
- Black cardigan/vest (optional)
- Solid black or brown dress shoes are required
- Tennis shoes for Physical Education only
- No outside winter boots may be worn during the school day. Students may bring shoes to change into if boots are worn to school.
- ABSOLUTELY NO HOODIES, NORTH FACE JACKETS, COATS OR FLEECE

****Optional****

- Students may wear any color polo shirt with JLA crest (purchased at School Matters only) and khaki uniform pants(Dickies or Lee brands only) on Casual Business Day Fridays.

JONES LEADERSHIP ACADEMY MEN'S UNIFORM POLICY

7-8th grades only

- **Black** Oxford buttoned down shirts with collars and a tie
- **Black** dress pants/corduroy or knee-length shorts **NO CARGO**
- Dark blue, Navy, Khaki , Tan, Black or White socks (solid colors)
- Belts are required for all bottoms with belt loops. No decorative or symbolic buckles (Black or Brown)
- **Students must wear black ties.**
- Tennis shoes must be worn in gym only
- Solid **Black** or **Brown** dress shoes are required
- Black cardigan/vest (optional)
- **ABSOLUTELY NO HOODIES, NORTH FACE JACKETS, COATS OR FLEECE**

Optional

- Students may wear any color polo shirt with JLA crest (purchased at School Matters only) and black/khaki uniform pants on Casual Business Day Friday.

JONES LEADERSHIP ACADEMY MEN'S UNIFORM POLICY

High School

- **Black or Blue** Oxford buttoned down shirts with collars and a tie
- **Black or gray** dress pants/corduroy or knee-length shorts **NO CARGO**
- Dark blue, Navy, Khaki , Tan, Black or White socks (solid colors)
- Belts are required for all bottoms with belt loops. No decorative or symbolic buckles (Black or Brown)
- **Students must wear school tie (purchase at School Matters or JLA).**
- Tennis shoes must be worn in gym only
- Solid **Black** or **Brown** dress shoes are required
- Black cardigan/vest (optional)
- **ABSOLUTELY NO HOODIES, NORTH FACE JACKETS, COATS OR FLEECES**

Optional

- Students may wear any color polo shirt with JLA crest (purchased at School Matters only) and black/khaki uniform pants on Casual Business Day Friday.

JONES LEADERSHIP ACADEMY

430 Nebraska Ave. – Toledo, Ohio 43604
Phone: 419-671-5400 Fax: 419-671-5460

PARENT CONTRACT

The staff of Jones Leadership Academy will provide a teaching and learning environment which is based upon the needs of students and employs research-based effective strategies. JLA encourages a parent/teacher partnership to further the academic and social growth of students. Teachers and parents, together, will be responsible for the achievement of children. This contract defines the parent role in this process.

I _____, the parent of _____,
agree to support the learning of my child in the following ways:

_____ **Attending a minimum of two parent/teacher conferences per school year**

*It is expected that teachers and parents will contact each other whenever the child's interest requires discussion and collaboration.

_____ **Volunteering a minimum of 10 hours per year in school related activities**

*Time may be during or outside of school hours, or by donating various items to support school activities/events.

_____ **Supporting the Board Adopted Positive Behavior Intervention Support (PBIS) program and the Board of Education Adopted Discipline Code for Conduct**

*Reinforcing and encouraging a positive learning environment by building successful relationships that support social and learning outcomes.

*Student conduct must be conducive to the learning environment

_____ **Ensuring the best possible student attendance**

*Students are expected to be in school every day and on time

_____ **Providing time and support for homework and school assignments**

*Time expectations will vary depending on the grade level of the student and the nature of the assignment. Homework may include projects, reports, and visits to local libraries.

_____ I understand that the above supports will be monitored and enforced, if necessary, upon signing this agreement. I further understand that failure to fulfill the above commitments could result in the exclusion of my child from Jones Leadership Academy. If this happens, suitable placement will be made available in the student's home school.

Parent

Administrator/Teacher

Date