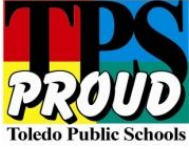


**Toledo Public Schools**  
**Adult & Continuing Education**  
**3281 Upton Avenue**  
**Toledo, OH 43613**  
**419-671-8700**



**Licensed Practical Nursing**  
**419-671-8706**



Toledo Public Schools  
Adult & Continuing Education

3281 Upton Avenue  
Toledo, OH 43613  
Phone: 419-671-8700  
Fax: 419-671-8704  
tpsLPN@TPS.org



Dear Prospective Student

Thank you for your interest in the Licensed Practical Nursing Program offered through Toledo Public Schools Adult & Continuing Education. We are now filling for a class starting July 9, 2018. The next class after that will start October 1, 2018.

The Licensed Practical Nursing Program is a one (1) year daytime program, divided into four quarters, which includes classroom and clinical experiences.

The nursing experience is provided in a variety of health care facilities, extended care centers and/or acute care, and community settings. The Licensed Practical Nurse provides basic nursing care to individuals and groups at the direction of a Registered Nurse, Licensed Physician, Dentist, Podiatrist, Optometrist or Chiropractor.

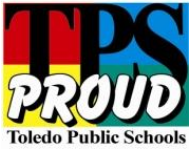
Our faculty is committed to facilitate the development of students to become professional, respectful and quality nurses. We believe in the dignity and worth of individuals and communities, which is fundamental, regardless of race, sex, creed, nationality, age or financial status.

The program meets the standards of the Ohio Board of Nursing and the Ohio Board of Regents. Toledo Public Schools Adult & Continuing Education is accredited by the Commission of the Council on Occupational Education. The graduate who achieves licensure is qualified for endorsement to practice in all states.

Respectfully,

A handwritten signature in blue ink that reads 'Karen Youngs RN, BSN, M.Ed.'.

Karen Youngs, RN, BSN, M.Ed  
Licensed Practical Nursing Coordinator



## **The admission entrance test into the Licensed Practical Nursing Program is the TEAS Assessment (Test of Essential Academic Skills)**

The Licensed Practical Nursing Programs does not accept test results from other institutions. The TEAS exam must be taken at our facility and may only be re-taken one time. After the second unsuccessful attempt the applicant must wait 1 year to retest.

The TEAS Assessment is a 3 hour and 30 minute assessment of 150 multiple choice questions that measure essential skills of reading, mathematics, science and English and language usage.

A score of 47% or higher must be obtained on the TEAS Assessment for admission. The TEAS score is good for two (2) years.

### **\*\*\*NOTES\*\*\***

When registering and paying for the TEAS Assessment **money order is the only form of payment accepted.**

Effective immediately – No one will be permitted to test without appropriate identification such as a Driver's License, State ID, Military ID or Passport.

The Toledo Public Schools Adult & Continuing Education office **does not** have information about the TEAS other than available dates and times. The day of the test you will be asked to create an account with a sign-in and password for the ATI website before you begin the test. If you previously created an account with ATI, you will be asked to put in your login information the day of the test. If you forgot your password, you will need your email to retrieve it. Please do this the day before the test if you already have a sign-in with ATI and have forgotten your password.

An applicant who successfully passes the entrance exam will receive an admissions packet to apply to the Licensed Practical Nursing program. When the admission packet is submitted, the applicant will **temporarily** be placed on the next available class list dependent upon the application packet being complete and up-to-date. Admission is based on a first come, first served basis.

The TEAS study guide is available through the ATI website, [www.atitesting.com](http://www.atitesting.com).

**\*\*The Licensed Practical Nursing program follows the schedule of Toledo Public Schools regarding closure due to holidays and weather-related conditions.**



The Licensed Practical Nursing Program has limited class seating, so admission is on a first come, first served basis. The school does not take any credit transfers from other institutions.

\*\*\*\*\*

A new class starts quarterly (Winter, Spring, Summer and Fall).

Class hours are Monday through Friday from 8:00 a.m. to 2:30 p.m. Clinical days and hours may vary, however, 6:30 a.m. to 2:30 p.m. is the base time.

\*\*\*\*\*

The Pre-requisites that are required **before you start Day 1** of the Licensed Practical Nursing Program are as follows:

- Pass the entrance exam, the TEASE test with a 47% or higher
- Current STNA/CENA Certificate - State Tested, any state
- High School Graduate or GED
- CPR (Adult/Infant/Child) including First Aid
- Drug Screen
- Background Check
- Basic Computer Course (self-study, do at home, free of charge)

\*\*\*\*\*

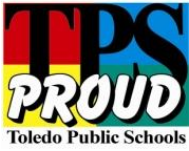
Tuition: Includes all books and malpractice insurance.

\$17,000 = tuition living in Ohio  
\$ +   0   (out-of-state fee)  
\$17,000 = tuition out-of-state

We do have a Financial Aid Officer who can be reached at 419-671-8702.

To apply for financial aid, visit [www.fafsa.ed.gov](http://www.fafsa.ed.gov) and use our school code below. It will take about a week for your results to reach our financial aid advisor.

School Code: **015957**



## TEAS Test Preparation Information

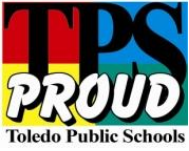
Website: <https://www.atiTesting.com>

### TEAS Review Products

- ❖ **Online TEAS Practice Test** – There are two different versions of our practice test. Each assessment has 150 questions and is patterned after the original TEAS test
- ❖ **TEAS Study Guide** – The study guide addresses each objective on the exam including Reading, Mathematics, Science and English and Language Usage
- ❖ **TEAS Package** – This includes both versions of the online practice test and the TEAS study guide at a discounted price

### How should I review?

TEAS practice products are designed to work together. It is recommended that you take an online TEAS practice test when you are just starting to prepare for the TEAS test. After taking the practice test, you will be provided with a score report that will highlight a list of topics to review based upon your performance on the practice test. These topics will be linked to information sources within the TEAS Study Guide. After reviewing these topics you should take the second version of the TEAS practice test to check for improvement.



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### **TEAS-VI Test Dates 2018**

Wednesday, April, 25, 2018  
Wednesday, May 16, 2018  
Wednesday, June 13, 2018  
Wednesday, July 25, 2018  
Wednesday, August 15, 2018  
Wednesday, September 5, 2018

### **LPN Program Start Dates**

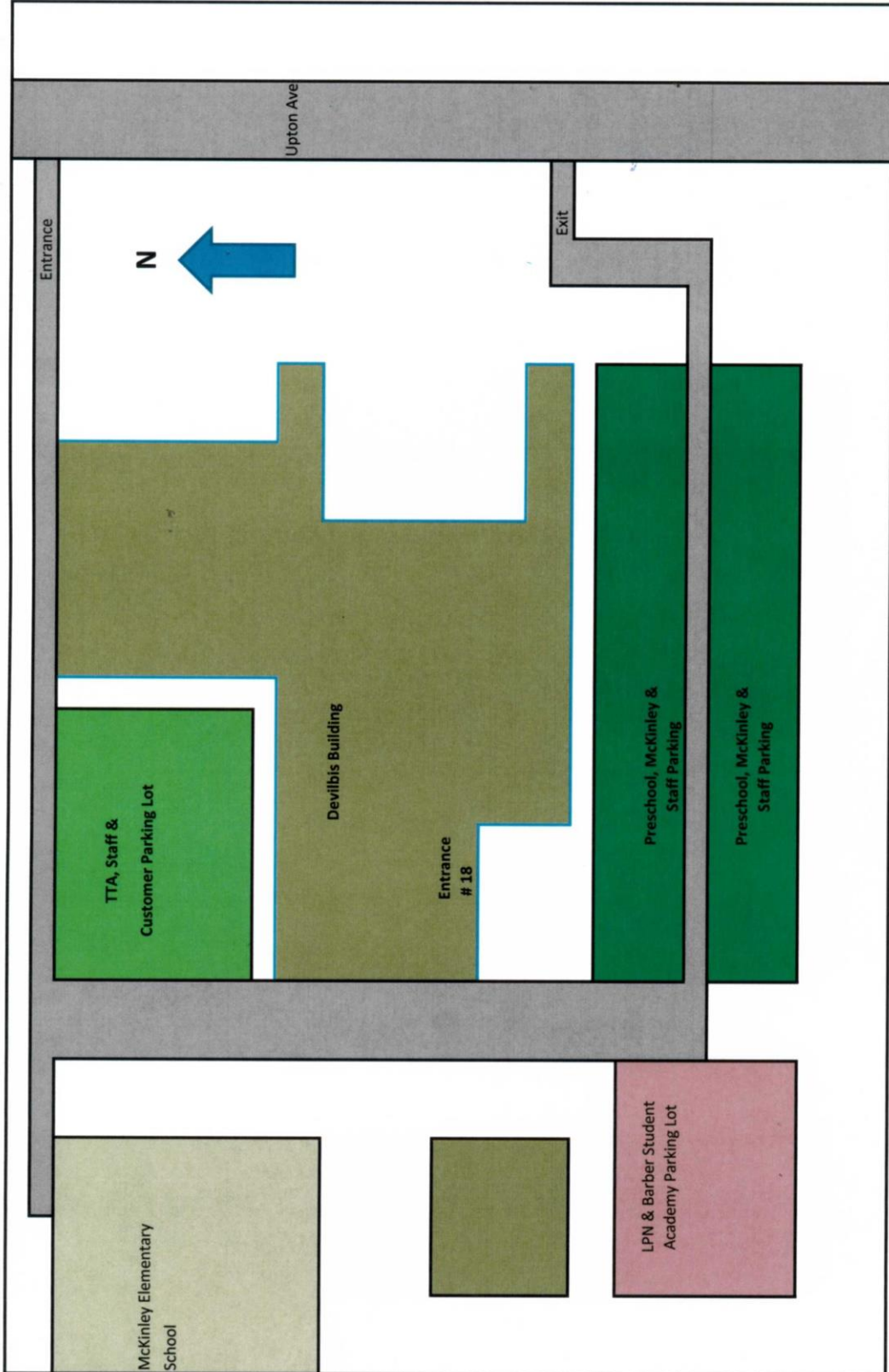
Monday, July 9, 2018  
Monday, October 1, 2018

\*Test dates are subject to change

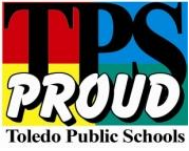
**\*\*The Licensed Practical Nursing program follows the schedule of Toledo Public Schools regarding closure due to holidays and weather-related conditions. In adverse weather conditions the day of the test, please check to see if Toledo Public Schools issued a two-hour delay or cancelled**



# Campus Map



NOTE: Parking for Adult Education Students  
(LPN & Barber Academy Parking Lot only)  
Use entrance # 18 only



### TEAS Registration Form

- Pre-registration is required. Testing is scheduled on a first come, first served basis.
  - A score of 47% is needed to successfully pass the exam.
  - The TEAS test is given at 8:00 AM. Please arrive by 7:45 AM
  - A current valid photo ID will be needed to test.
  - The exam last approximately 3 ½ - 4 hours.
  - An applicant may reschedule a test date one time only.
  - A No Call/No Show will result in forfeiture of test fee.
  - If you already have an account with ATI Testing.com, please have your login information available to take the test.
- COST: \$65 (Non-refundable fee)
  - PAYMENT METHOD: Money Order Only
  - (No personal checks or debit cards accepted)
  - Money orders should be made **payable to: TPS Adult Education**

**\* FOR OFFICE USE ONLY \***

Name: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Test Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**When the registration form is received with payment, the applicant will be notified and scheduled for the next available test date of their choice.**

Licensed Practical Nursing Program  
**TEAS Test Registration**

Please complete (print) all information below, and submit with payment to the school address (listed above).

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone # \_\_\_\_\_ Social Security #: \_\_\_\_\_

E-mail Address: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Retake?  Yes  No      If yes, when/where? \_\_\_\_\_

Do you have an IEP/MFE/SP/5404 Plan/ETR?  Yes  No

(If yes, please provide the most current copy of the listed documentation.)

FOR OFFICE USE ONLY

Testing Date: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Rec'd By: \_\_\_\_\_