



July 1, 2017

Dear Parochial and Charter School Parent:

All parents requesting transportation must complete a “Request for Transportation” form. This form must be returned to the Transportation Services Department **each school year**. The request form can be accessed on the TPS website ([www.tps.org>departments>transportation](http://www.tps.org/departments/transportation) services>Parochial and Charter Schools -click on request form-print). **The deadline for us to receive this form is September 29, 2017.**

The “Request for Transportation” form can be mailed to; Transportation Services, Toledo Public Schools, 5600 Hill Ave, Toledo, OH 43615 or faxed to 419-671-8553.

Please feel free to call the Transportation Services Department at 419-671-8541 with any questions you may have regarding this procedure.

Thank you